



Welcome
to Year 10 Work Experience
Information Evening – 2024-5

Mrs Tillotson and Mr Spiers
Mr Merriman & Mr Bowan

'Every child deserves a champion - an adult who will never give up on them.'

Rita Pierson

Aim



To provide pupils with an insight into the world of work, i.e. its environment, discipline and relationships



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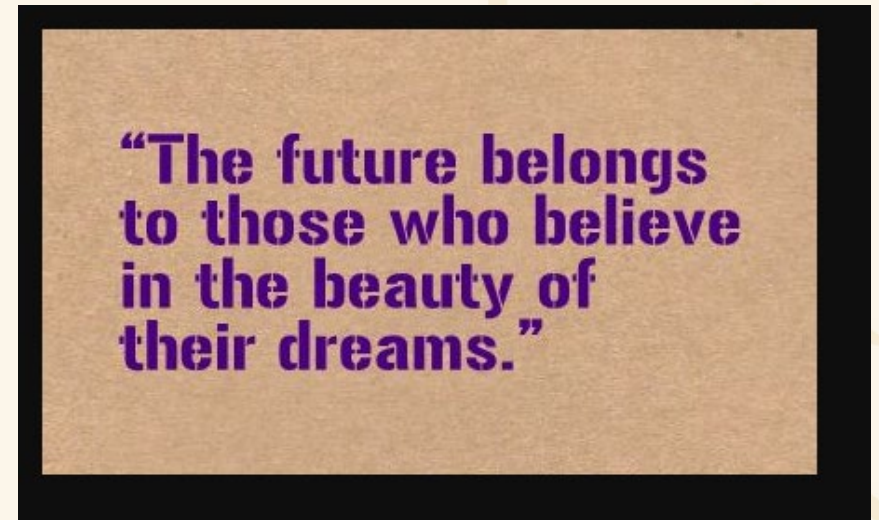
Theodore Roosevelt



Confucius



Catherine Whitehorn CBE – British journalist



Eleanor Roosevelt



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- “In the 2020 Youth Voice Census, 86% of the young people surveyed felt that work experience helped them to make decisions about their futures, while 45% cited a lack of experience as their key barrier to gaining employment”
- *Source: Education Development Trust*

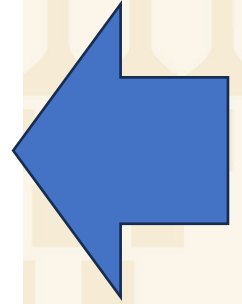


Youth Voice Census 2022

To what extent do you agree with the following statement:
"Work experience helps you to..."

	Disagree or strongly disagree	Neutral	Agree or strongly agree
Build useful skills	4.1%	20.9%	75.1%
Build networks and contacts	7.8%	29.4%	62.8%
Understand what it feels like to be at work	5.5%	18.9%	75.6%
Build experience that can help you get a job	5.6%	19.3%	75.2%
Make decisions and choices about your future	7%	24.2%	68.8%

Other popular responses were: building confidence, building a good CV and building skills in industry.



Objectives

- To develop the skills, attributes and qualities required for future employment
- To understand the relevance of education to earning!



What to expect

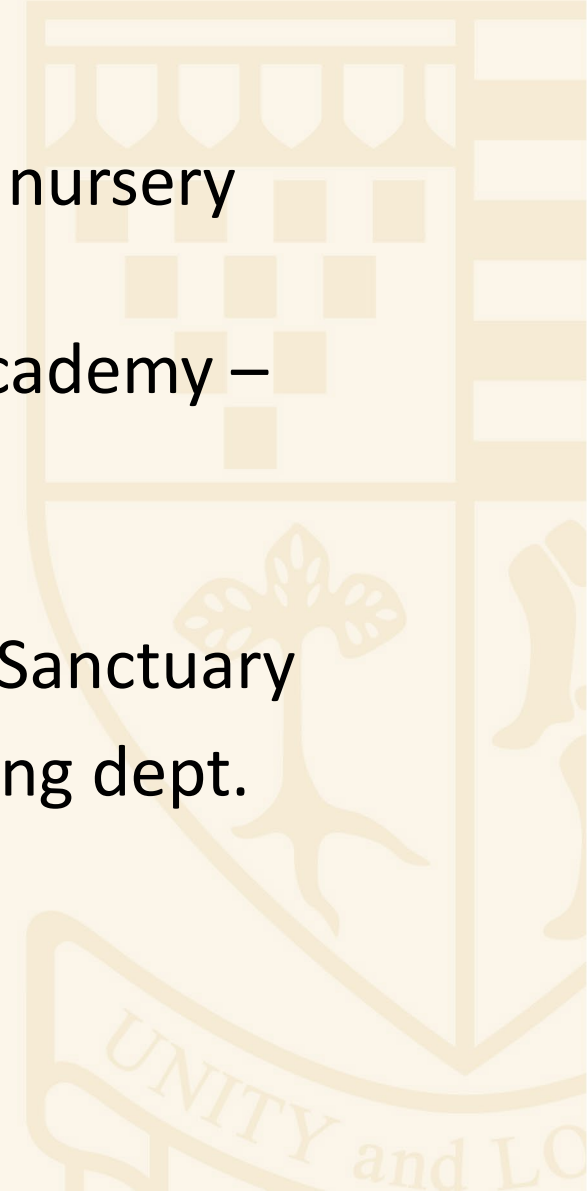
- W/c 16th June or W/c 23rd June 2025
- Assembly
- Parents Evening
- Tutor work
- Database for job ideas
- Virtual WEX opportunities



Opportunities



- Acorns pre-school – nursery assistant
- Chippenham Golf Academy – retail assistant
- Salvation Army
- Coppershell Animal Sanctuary
- Siemens – engineering dept.



Opportunities



- Elkin Architects
- Lucknam Park Hotel
- Garden Vets
- Football in the Community – Swindon
- Equine centres
- JD Tyres



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Work Experience

- 'I went into this week so nervous, but by Tuesday, I looked forward to work everyday. I really enjoyed handling old documents, my favourite being one signed by Elizabeth I! The best part was treated like an adult for the week.'

Freya Webb

Chippenham and Swindon History Centre



Work Experience



“I really enjoyed my work experience as I learnt lots of new things about cooking and safety procedures”



Work Experience



- ‘I enjoyed where I did my work experience because I got to remake a film poster of my choice. They also gave me sweets and let me play on the dart board’

N'Shaan Reid, Milk & Tweed



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Work Experience

- ‘I enjoyed work experience because it is a great way to enter in and explore the world of work. It’s an awesome opportunity to try something new and pick up new skills on the way’

Ella Cruse

Whatley Manor



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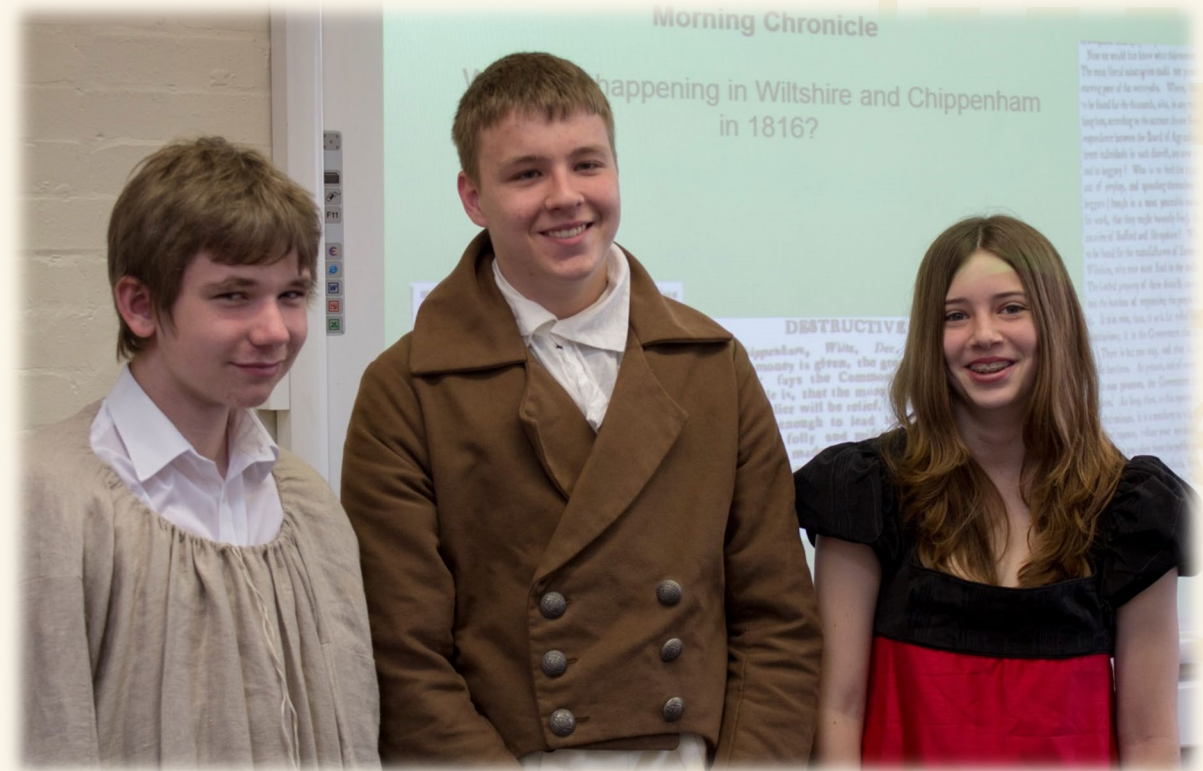


Work Experience

“I chose this placement because I have an interest in history, particularly local history. We set up exhibitions & sorted out costumes to set the scene.

I learnt how to work in a team, I learnt about how a museum is run & I learnt how to use the computer system”

Jack Milton at Chippenham Museum & Hertige centre with Luke Anderson & Laura Hazeltine



Work Experience

- ‘I really enjoyed my work experience. Before I had my placement, I had limited knowledge in the business sector and was rather indecisive on what job I wanted to do. This experience allowed me to learn new skills such as using exclusive software, calculating tax and showing me all available jobs. I would now love to be an accountant!’

Ollie Thom, Mander Duffill Accountants



Work Experience

- 'I really enjoyed my work experience because it was good to be outside and physically active. Building is something I enjoy. I also work for my dad's company outside school and during the holidays, so this helped my knowledge.'

Jacob Cabell, KMC Construction




Excel spreadsheet showing a database of local companies. The columns are CATEGORY, COMPANY NAME, and ADDRESS.

CATEGORY	COMPANY NAME	ADDRESS
ADMIN	AUREUS SPACE & DEFENCE	30MYRTLE LANE, CORSHAM
	FLEET SERVICE	THE OLD COACH HOUSE, POKESBROOK PARK, PARK LANE, CORSHAM
	WARTHAM PARK	WARTHAM PARK, CORSHAM
	MIDD	SPUR DS, BIDS BLS, WESTWELL RD, CORSHAM
	CAULNE TOWN COUNCIL	BANK HOUSE, THE STRAND, CAULNE
	FABRINET UK	33 HARRIS RD, PORTE MARSH IND EST, CAULNE
	ALLIANCE PHARMACEUTICALS	AVONBRIDGE, BATH RD CHIPPENHAM
	ATLAS GYM 24/7	36 NEW RD CHIPPENHAM
	COOPERATIVE PARTY	61 NEW RD,
	GOOD ENERGY	13/14 BACANTON BEACH MONYTON HILL
	GREEN SQUARE	METHUEN PARK, BATH RD
	B & R SERVICES	UNIT 5 QUAINFORD, ASHTON
	B.S.L. PROCOON SHEET METAL	4 FLOWERS HILL, ST GEORGE
	SCHNEIDER ELECTRIC UK	LANGLEY PARK
	ACORN	CVW OFFICE, 20 CHURCH RD,
	ALCOM	3RD FLOOR PORTBALL PLACE, PORTWALL LANE,
	ALD AUTOMOTIVE	DAKWOOD DRIVE, EMERSON GREEN
	RANDOR FLEXIBLES	WINTERBOURNE RD, STOKES GIFFORD
	BRITTS AUGER CLUB	CLYTON R F C STATION RD, HENBURY
	BATHFOL CITY COUNCIL	CITY HALL COLLEGE GREEN
	BURA DENTAL CARE	WYANTISE PARK, OLD GLOUCESTER RD, RAMBOOR
	BARBOCK TRAINING	QUADRANT, BUILDING 304R, AZTEC WEST,
	BUSINESS WEST	LEIGH COURT BUSINESS CENTRE, ABBOTS LEIGH
	MELKHAM INSURANCE BROKER	1 CHURCH STREET
	CLAIRE PERRY MP	RENELEC HOUSE 46 NEW PARK ROAD
	PROFESSIONAL BOOKS	WINKWORTH HOUSE 4 MARKET PLACE
	TH WHITE LTD	SURSTEAD RD
	WILTSHIRE NIGHT CENTRE	37 LUCYS NIGHT CENTRE, THE BIRCHES, BROWFORT, BATH RD
	ALLEN & HARRIS ESTATE AGENT	4 NORTHGATE STREET
	DOLCIPANI ITALIAN BAKERY & COFFEE SHOP	OLD SWAN YARD HIGH STREET
	BOWDIY COW CAFE	LOWER FARM DEVEDIL RD
	THE WELL AT BUCKINGHAM	21 HIGH STREET BUCKINGHAM
	HUGHES & HUGHES ESTATE AGENT	ST MARKET PLACE
	ACORN RECRUITMENT	33 MARKET PLACE
	SA. THE PAGES	6-10 AUSTRIAN BLDG


Student Portal

GCSE Pod Login Sheldon School | epraise.co.uk Sign in to your email Open your Home Area


My files




SketchUp




Open Microsoft Teams




Access Student Faculty Areas



Access the Library



Careers



Wellbeing

We have compiled a database of local companies that have taken students before which you will be given access to soon. There is NO guarantee they will take students this year due to the knock on affects of Covid – but it can be a good place to start



Due to the pandemic, there has been a huge rise in virtual work experience.

The range of opportunities available is vast and is not limited by location!

These are the main providers of virtual Wex

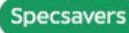
You will receive updates of the key opportunities when they become available.



STEPS Engineering Your Future

Open Virtual

Are you inquisitive and naturally curious about how things work? Would you like to make a difference...



Framing Futures with Specsavers

Open Virtual

If you've taken a walk down any busy high street, chances are you've heard of Specsavers. What yo...



Aviation & Aerospace Virtual Work Ex...

Open Virtual

Few industries capture our imagination as much as aerospace and aviation - in careers relating to...



Health Education England Nursing Onl...

Open Virtual

We have joined forces with Health Education



Fujitsu WorkX

Open Virtual

Fujitsu is one of the world's largest IT service



Access Insurance Careers

Open Virtual

What do you want from your future career?



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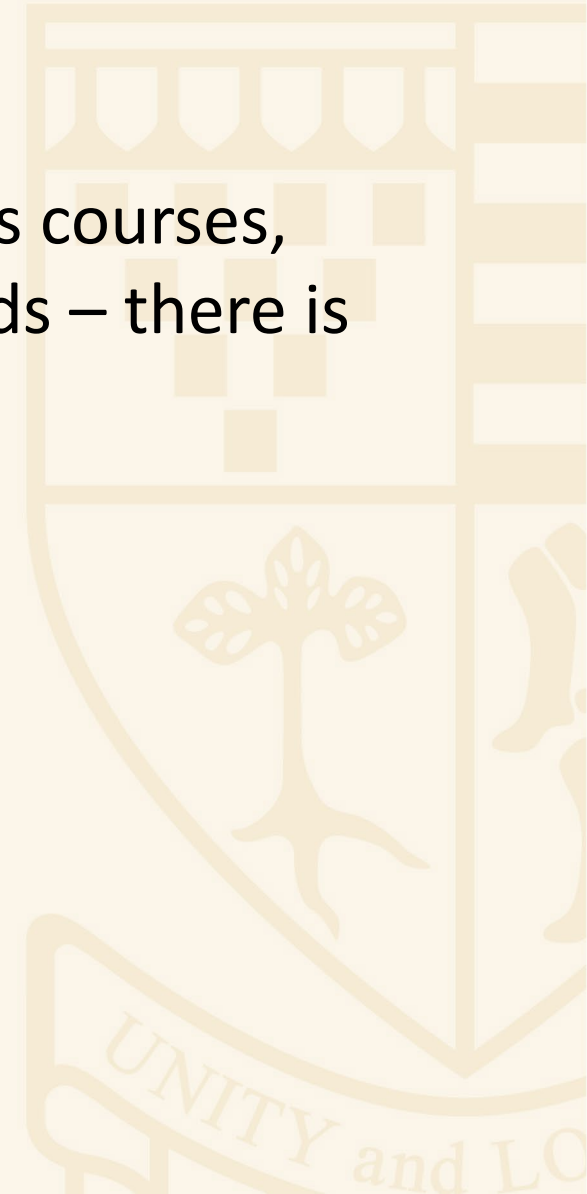
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Online Career Days



These are one days courses, usually at weekends – there is a charge £69.00





Sheldon School
Chippenham

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EDITION #6
13/10/2022

CAREERS NEWSLETTER

This newsletter is a collation of all the opportunities we have heard about from employers and universities. Please use the links included to read more information and apply to anything you are interested in. Links are underlined.

OPPORTUNITIES



Medic Mentor's free virtual conferences are the perfect jumping-off point for aspiring doctors, dentists, and vets. They provide you with application, interview and personal training support. Here is more information:

- Get into Veterinary Medicine (GIV) - start date 22/10
[Brochure](#) | [Registration Link](#)
- Get into Medicine (GIM) - start date 28/10
[Brochure](#) | [Registration Link](#)
- Get into Dentistry (GID) - dates to be announced
[Brochure](#) | [Registration Link](#)



Speakers for Schools have an impressive Broadcast Video Library which includes talks from a HUGE range of people in different careers. Whether you're interested in managing a football club, joining a political party or producing TV programmes, there is something for everyone. [Check it out here.](#)

JOB OF THE WEEK



Screenwriters write the stories for feature films, TV programmes and computer games. You can earn around £30,378 per year and expect to work 37-39 hours per week. Lots of Screenwriters are self employed. There will be 0.8% more Screenwriter jobs in 2026. You can read more about this [here.](#)

All students will be emailed a copy of an up to date careers newsletter weekly

Please encourage them to have a look through and see if there are any opportunities you are interested in (the newsletters are then put onto the school website)



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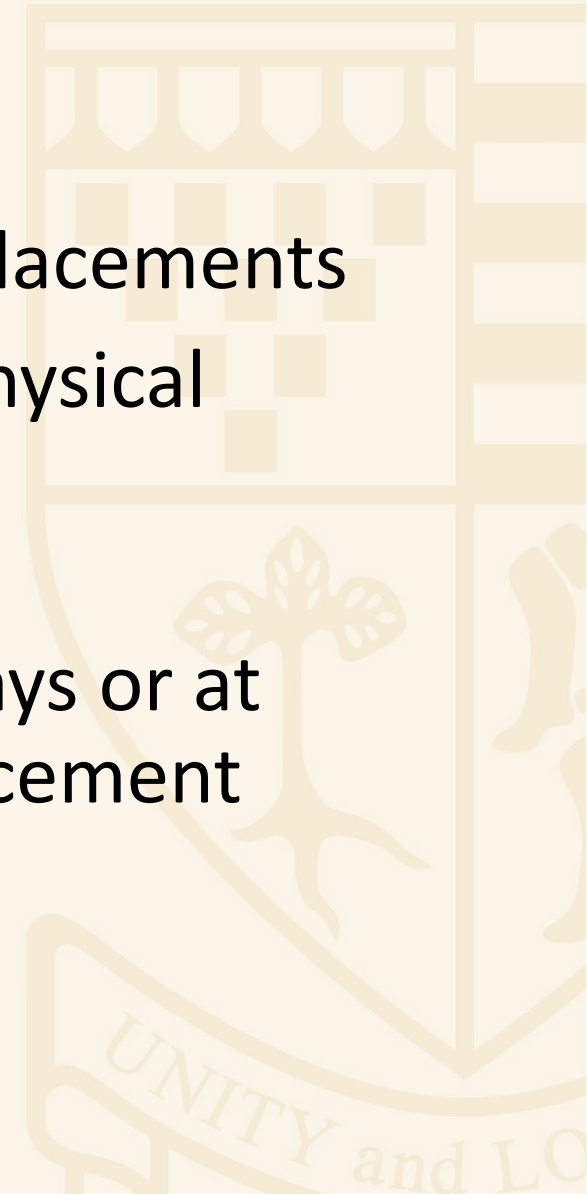
Feedback

- In 2024 97% of Sheldon students, who were able to, went out on placement
- 97% of students said WEX was worth doing
- 96% of students said they enjoyed their week
- 72% of students felt that their confidence in dealing with adults had improved
- 75% of students felt that their self confidence had improved



Changing times

- No work experience took place in 2020 😞
- In 2021 we had a mixture of physical and virtual placements
- Since 2022 the majority of students go out on a physical placement, but some still preferred to do a virtual placement
- Many of the virtual opportunities are in the holidays or at weekends so some students did both a virtual placement AND a physical placement



Preparation

- What to expect briefing morning (May 2025)
- Target setting – for their week
- Interview practise
- Tutor work
- Health and safety briefing - EVERYONE
- Diary – to be completed each day – really useful for future job applications, UCAS references etc



During the week

- Week 1 – 16th June 2025
- Week 2 – 23rd June 2025
- Tasks and duties – complete diaries
- Staff visits/phone calls
- Communication - there is an emergency telephone number manned



After the week



- Thank you letters
- Diary – check completed
- Action plan – for the future
- Certificate



unifrog

Introduction to Unifrog:
Parents Evening



The Unifrog tools

Access all tools on Unifrog to learn what options are available, access good quality information, and search for opportunities to support your child

Exploring pathways	Recording what you've done	Searching for opportunities	Drafting application materials	Making applications
Careers library	Activities	UK universities	UK Personal Statement	Post 18 Intentions
Subjects library	Competencies	US universities	Classes	Locker
Know-how library	Interactions	European universities	Subject References	Applications list
MOOC		Oxbridge	CV / Resumé	
Personality profile		Canadian universities	Writing tool	
Interests profile		Asian universities	Common App Essay	
Read, Watch, Listen		Australasian universities	US recommenders	
Webinars		ME and African universities	Notes for Reference writers	
		Irish universities		
		Special Opportunities		
		Events		

Careers Library

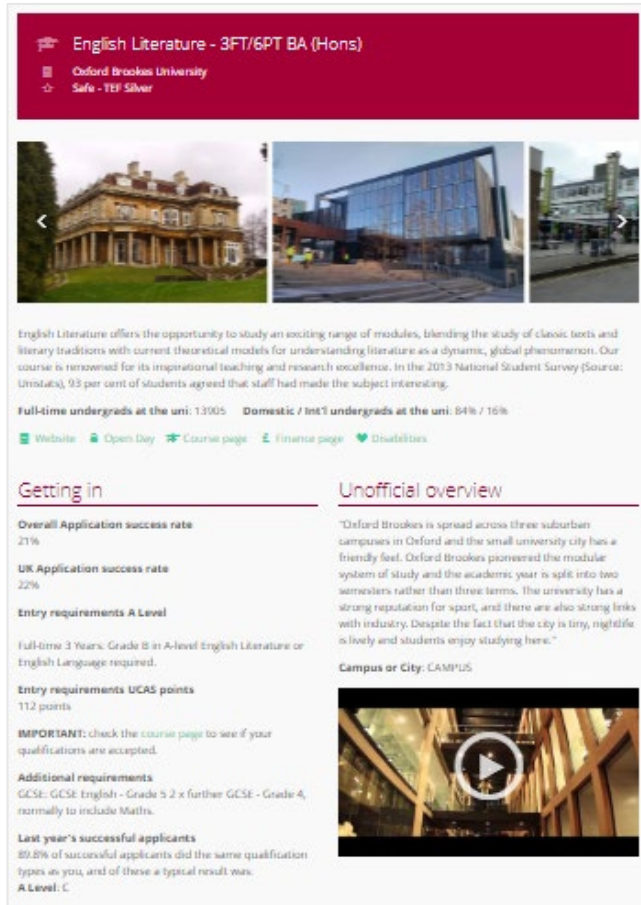
- Over 1000 career profiles
- Presents information from a range of sources, including local and national LMI
- Includes qualifications and skills needed, interviews with industry professionals and labour market information
- Explores progression opportunities and what a working week really looks like

Architect

Architects design new buildings and the spaces around them, and work on the restoration and conservation of existing buildings.



UK Universities



The screenshot shows a course page for 'English Literature - 3FT/6PT BA (Hons)' at Oxford Brookes University. The page features a red header with the course name and university logo. Below the header is a carousel of three images showing university buildings. The main content area includes a paragraph about the course, followed by statistics: 'Full-time undergrads at the uni: 13005' and 'Domestic / Int'l undergrads at the uni: 84% / 16%'. There are links for 'Website', 'Open Day', 'Course page', 'Finance page', and 'Disabilities'. The page is divided into two columns: 'Getting in' and 'Unofficial overview'. The 'Getting in' section lists 'Overall Application success rate: 21%', 'UK Application success rate: 22%', 'Entry requirements A Level: Full-time 3 Years: Grade B in A-level English Literature or English Language required.', 'Entry requirements UCAS points: 112 points', and 'Additional requirements: GCSE: GCSE English - Grade 5 2 x further GCSE - Grade 4, normally to include Maths.' The 'Unofficial overview' section contains a quote: 'Oxford Brookes is spread across three suburban campuses in Oxford and the small university city has a friendly feel. Oxford Brookes pioneered the modular system of study and the academic year is split into two semesters rather than three terms. The university has a strong reputation for sport, and there are also strong links with industry. Despite the fact that the city is tiny, nightlife is lively and students enjoy studying here.' Below this is a video player with a play button icon.

- Students can enter subject of interest and projected grades to see all relevant university courses available in the UK
- Rank and filter opportunities by factors like hours of lectures, price of accommodation and graduate job rates
- Get direct links to university information pages, with impartial information on courses and institutions
- Save unlimited shortlists to refer back to later

Apprenticeships

AAT Apprenticeship - Intermediate Level

Employer: Henson Motor Group
Learning Provider: Delivered by Newcastle College

Key dates

Deadline	25 May
Interview	Check their site
Start	26 May

Qualification required

English and maths at GCSE level - 5 grade (or equivalent) or above.

Skills and personal qualities required

The successful candidate will be proficient in using Microsoft Excel and managing spreadsheets. They will be confident with numbers and have a high level of attention to detail.

- A passion for accountancy
- Professional attitude
- Well organised

Quick facts

Weekly Wage	Hours a week	Employer Vacancies	Duration	Distance from home
Competitive	Working 9-5:30 Minutes Breaks	1	12 months	1 miles

Job description

The apprentice will gain experience in a range of duties for which they will be responsible:

- Purchase Ledger
- Credit Control
- Invoice Processing
- Raising invoices
- Allocation of Payments
- Statement reconciliation
- Processing transactions

Employer description

Henson Motor Group is one of the UK's largest car super markets. Established in 1996 Henson Motor Group were the first to pioneer the new and used car supermarket concept, not only in Newcastle but in the North East.

- Students can find live apprenticeship vacancies
- Vacancies are updated daily
- Rank and filter opportunities by factors like distance from home, weekly wage and application deadlines
- Direct link to the 'apply' page
- Each apprenticeship vacancy includes practical information about the opportunity, employer and training
- Save unlimited shortlists to refer back to later

Work experience 'Placements' tool

ACCESS ALL THE TOOLS BELOW

Exploring pathways

Interests profile ✗ Quiz not taken Start >	Personality profile ✗ Quiz not taken Start >	Work environments profile ✗ Quiz not taken Start >
Careers library ✗ Careers favourited Go to tool >	Subjects library ✗ Subjects favourited Go to tool >	Know-how library ✓ Guides favourited Go to tool >
MOOC Make your first shortlist Start >	Webinars Hear directly from the experts Go to tool >	Read, Watch, Listen ✗ Profiles favourited Start >
Placements ✓ 1 placement added, 0 completed Go to tool >		

Student initial form

You're adding a Student initial form for a placement

Fill in the information below carefully. When you're done tick 'finished' at the bottom of the form.

Afterwards we'll ask the placement lead at the employer to fill in the next form.

* In person or Virtual

* Placement coordinator

This is the **school / college** staff member who will be coordinating the placement from your school's / college's side.

* Name of placement business / organisation

* Placement start date

Placement end date

* Describe the time commitment

* Employer placement lead: name

* Employer placement lead: email

Important: this must be correct, or we won't be able to progress the placement.

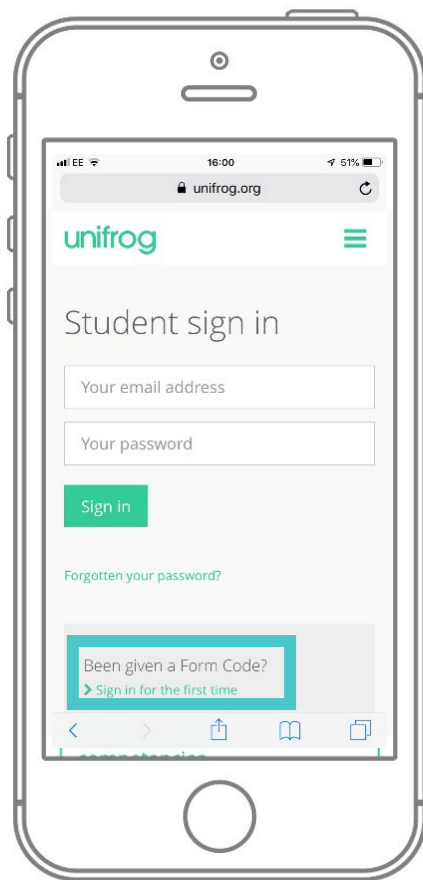
* Employer placement lead: email (again)

Do you agree to:

- Unifrog sending your details to the employer email address you've provided;
- Abiding by any confidentiality policies held by the employer;
- Observing all safety, security and other policies laid down by the employer;
- Informing the employer and school as soon as possible of any absences?

* Agree Yes, I agree to **all four points** above.

Parents & guardians, get signed up!



Go to www.unifrog.org/student and click

'Sign in for the first time'

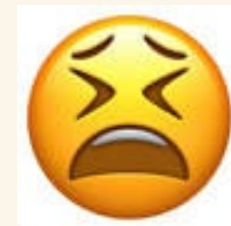
You'll be asked for some details and a Sign up Code. This is what you need:

SHDNParents

After signing up, log into Unifrog using your email address and password via the student sign-in page!

How you can help

- **Support** – their choice of placement and making contact with the employers
- **Encourage** – to try something different
- **Attendance and punctuality** – make sure they can actually get to their placement and communicate if unable to attend
- **Unifrog** – the electronic form will automatically be sent to you for approval
- **Understand** – they might be more tired, irritable than usual.....



A plea

- It is becoming increasingly difficult to find employers who, for various reasons, are willing to take students on work placement
- If you are able to help, please leave your details on the sheet at the back of the room

- Thank you!



Any questions?

Feel free to email me if you have any questions or add your email address to the sheets at the back, together with your query, and we'll get back to you as soon as possible.

ttilotson@sheldonschool.co.uk



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