



## Office 365 Log In Guide For Students

Step 1

Open any internet browser and search for

Then slect the Sheldon Portal icon (located in the right-hand menu of the school website).

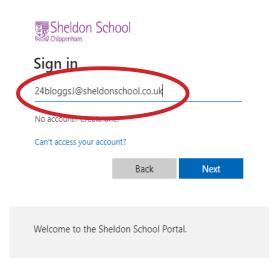


Step

Enter your school email address.

## Student emails follow this format:

Year of intake at Sheldon, surname, first name initial followed by @sheldonschool.co.uk
For example, a student joining in Sept 2024 named Joe Bloggs would have the email <a href="mailto:24bloggsj@sheldonschool.co.uk">24bloggsj@sheldonschool.co.uk</a>



Click **Next** and enter the password for your school email address.